

# Bruhat Bengaluru Mahanagara Palike

## Office of the Executive Engineer

Project Central -2, Ground Floor, Annexe Building-2, N. R. Square, Bangalore-560002.

### Section 4 (1) (b) (i) - Particulars of its organization, its functions and duties

Name of the Office	Office of the Executive Engineer (Projects Central-2), Ground Floor, Annexe building-2, Head office premises, BBMP, N.R.Square, Bengaluru - 560 002
Particulars	Executive Engineer - 01 No. Asst. Executive Engineer - 03 Nos. Assistant / Junior Engineer - 02 Nos. Manager (Additional Charge) - 01 No. Work Inspector - 01 No. Peon (Additional Charge) - 01 No. Data Entry Operator - 01 No.
Functions and Duties	Preparation of Estimates for the Action plan approved by the Government, Preparation of DTS, Inviting Tenders, issuing of Work Orders after necessary approvals from the Competant authority, Execution of work and preparation of Bills. Day to day administrative and any other works directed by the Higher Officers.

### Section 4 (1) (b) (ii) - The powers and duties of its officers and employees

As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021, KTPP act, PWD D code and other related Govt Circulars and ammendments

### Section 4 (1) (b) (iii) - Procedure followed in decision - making process

Sl. No.	Activity	Description	Decision- making process/time limit for taking decision/Channels of Supervision and accountability	Designation of final decision authority
1	Preparation of Estimates and obtaining administrative approval for infra works.	Preparing estimates and obtaining administrative approvals for Project works.	As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021	As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021
2	Appointment of Agency to Execute the work / Consultancy services	Preparing tender document, invitation for tender and obtaining approval to tender.	As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021, KTPP act, PWD D code and other related Govt Circulars and ammendments	As per Order No: B12(1)/PR/394/2021-22, dated: 04.02.2021

### Section 4 (1) (b) (iv)- Norms set for the discharge of functions

Sl. No.	Function/ Service	Norms/ standards of performance set	Time frame	Reference document prescribing the norms ( Citizen's Charter, Service Charter, etc.)
1	Construction of Infrastructure Projects in BBMP limits	As described in Section 4(1)(b)(v)	Project specific	KTPP bid documents and RFP

**Section 4 (1) (b) (v) - Rules, regulations, instruction, manuals and records held/used**

Sl. No.	List of Acts, rules, regulations, instructions,	
1	PWD D code 2014	All applicable rules and acts
2	PWD Accounts code 1 and PWD Accounts code 2	All applicable rules and acts
3	Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013	All applicable rules and acts
4	Karnataka civil service rules	All applicable rules and acts
5	Karnataka financial code	All applicable rules and acts
6	Karnataka treasury code	All applicable rules and acts
7	BBMP Act 2020	All applicable rules and acts
8	KTPP act	All applicable rules and acts
9	Karnataka Country & Town Planning Act	All applicable rules and acts
10	RTI Act	All applicable rules and acts

**Section 4 (1) (b) (vi)-Categories of documents held**

Sl. No.	Category of the document	Title of the document	Custodian of the documents
1	A-Preserved indefinitely	Agreement register and Estimate Register	AEE / Assistant Engineer/JE
2	A-Preserved indefinitely	Work order register and MB	
3	A-Preserved indefinitely	B.R.Register	Account Superintendent
4	D- Preserved for five years	Inward register	Work Inspector
5	D- Preserved for five years	Outward register	
6	E-Preserved for one year	Attendance register	
7	D- Preserved for five years	Current PWD Common Schedule of Rates book 2021-22	Assistant Engineer/JE

**Section 4 (1) (b) (vii)-Arrangment for consultation with, or representation by the members of the public in relation to the formulation of policy or implementation thereof.**

Sl. No	Function/Service	Arrangments for consultation with or representation of public in relation with policy formulation	Arrangments for consultation with or representation of public in relation with policy implementation
Not Applicable			

**Section 4 (1) (b) (viii)-Boards, councils, commities and other bodies constituted as part of the public authority.**

Name of board, council, committee, etc	Composition	Powers and functions	Whether its meeting are open to the public/ whether minutes of meeting accessible for public
Not Applicable			

**Section 4 (1) (b) (ix)-& Section 4 (b)(x)- Directory of officers/employees and their monthly remuneration**

Sl. No	Name of the officers/employees	Designation	Office address	Contact number	Monthly Remuneration (Pay scale and Basic Pay)	
					Pay scale	Basic Pay in Rs.
1	Sri. Sathyanarayan Raju .A	Executive Engineer	Ground Floor, Annexe building-2, Head office premises, BBMP, N.R.Square, Bengaluru - 560 002 eebbmppc2@gmail.com	9480685446	-	70850.00
2	Sri. Basavaraju .M	Assistant Executive Engineer-2		9480684578	-	83900.00
3	Sri. Jayaram .P	Assistant Executive Engineer-2		9482731331	-	78200.00
4	Smt. Veena .C	Assistant Engineer-2		9008418158	-	59700.00
5	Sri. Ravindranath .H	Assistant Engineer-1		9480685105	-	80100.00
6	Sri. Nagesh T M	Assistant Engineer-1		9945430648	-	56800.00
7	Sri Nagaraj <i>pa. G. 8.1.13</i>	Work Inspector		9845616150	-	25800.00
8	Sri. Nithish	Data Entry Operator		7019934132	-	-

**Section 4 (1) (b) (xi)- Budget allocated to each agency including plans, etc**

Sl No	Agency / Budget head	Plan / Programme / scheme / project / activity / purpose for which budget is allotted	Proposed expenditure as on last year Rupees in Crores	Expected outcomes	Report of disbursements made or where such details are available (website, report, notice board)
Information available at CAO Office					

**Section 4 (1) (b) (xii)- Manner of execution of subsidy programmes**

a) information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer component to grant subsidy under various programmes/schemes

Sl No	Name of the programme/activity	Nature/scale of subsidy	Eligibility criteria for grant subsidy	Designation of officer for grant of subsidy
Not applicable				

b) Describe the manner of execution of subsidy programme

Sl No	Name of the programme/activity	Application procedure	Sanction procedure	Disbursement Procedure
Not applicable				

**Section 4 (1) (b) (xiii)-- Particulars of recipients of concessions, permits or authorisations granted by the public authority**

Sl No	Name and the adress of recipient institutions	Nature/quantum of benefit granted	Date of grant	Name and designation of granting authority
Not applicable				

**Section 4 (1) (b) (xiv) -- Details in respect of the Information, available to or held by it in an electronic form**

Available Details in electronic form may be accessed from the bbmp.gov.in website

**Section 4 (1) (b) (xv) - Particulars of facilities available to citizen for obtaining information**

Sl No	Designation	Description (location of facility/name,etc)	Details of information available
1	PIO / APIO	Office of the Executive Engineer, Project Central-2, division, Ground floor, Annexe building-2, BBMP Head office, N.R, Square, Bangalore -02	Application received in the RTI are answered based on informations available in this Division

**Section 4 (1) (b) (xvi)- Names, Designation and other particulars of public information officers**

**a) Public Information officer (PIO)**

Sl No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No / Residence tel.No	e-mail
1	Executive Engineer, Project Central -2, division, Bruhut Bengaluru Mahanagara Palike	Sri. Sathyanarayan Raju.A Executive Engineer	9480685446	eebbmppc2@gmail. com

**b) Asst. Public Information officer**

Sl No	Name of the office/ administrative unit	Name and Designation of APIO	Office tel.No / Residence tel.No	e-mail
1	Office of The Executive Engineer, Project Central -2, division, BBMP	Sri. Basavaraju .M, Sri. Jayaram .P, Smt. Veena .C Asst. Executive Engineer-2	9480684578, 9482731331, 9008418158.	eebbmppc2@gmail. com

**c) Appellate authority**

Sl No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No / Residence tel.No	e-mail
1	Superintending Engineer, Projects-Central, Bruhut Bengaluru Mahanagara Palike, N.R.Square, Bangalore -02.	Smt. Hemalatha K, Superintending Engineer Project Central	8904633197	sepcbbmp@gmail.c om

**Section 4 (1) (b) (xvii)- Such other information as may be prescribed and there after update these publications every year**

Not applicable

Details provided is as on 31.03.2023.

*S. Sathyanarayan Raju*  
Executive Engineer  
Project Central - 2, BBMP  
1/8/23

**Bruhat Bangalore Mahanagara Palike**

Office of the Executive Engineer

Projects Central-2 Division, Ground Floor, Annexe Building-2, N.R.Square, Bangalore-560 002

Template for Section 4 (1) (a)- Cataloging and indexing of files

Sl. No.	File no.	Particulars of file / Subject	No of pages	File Start Date	File Closer / Disposed Date	Category of File	Date of Destruction of file	Remarks
1	EE/PC-2/PR/13/2007-08	Construction of Eight Line Corridor With Loops, Underpasses and Road Under Bridges between Okalipuram Junction and Fountain Circle, Bengaluru.	736 Letter 57 Note Sheet	25.09.2007		A		Under process
2	EE/PC-2/PR/130/2012-13	Providing Project Management Consultancy Services including Proof Checking for Construction Supervision and Quality Control for the work of Construction of Eight Line Corridor With Loops, Underpasses and Road Under Bridges between Okalipuram Junction and Fountain Circle, Bengaluru.	327 Letter 35 Note Sheet	17.05.2012		A		Under process
3	CE(PC)/PR/67/2018-19	White Topping on Selected Roads in Bengaluru City under Phase-2, Package-1.	624 Letter 37 Note Sheet	14.08.2018		A		Under process
4	EE/PC-2/PR/216/2018-19	Providing Project Management Consultancy Services including Proof Checking for Construction Supervision and Quality Control for the work of White Topping on Selected Roads in Bengaluru City under Phase-2, Package-1.	208 Letter 13 Note Sheet	03.12.2018		A		Under process
5	CE/PC/PR/1468/2021-22	Construction of Additional Flyover at Basaveshwaranagara Junction Balance Works and Integrated with 72nd Cross Flyover along West of Chord Road, Bengaluru.	924 Letter 26 Note Sheet	12.10.2021		A		Under process
6	CE/PC/PR/2217/2021-22	Providing Project Management Consultancy Services including Proof Checking for Construction Supervision and Quality Control for the work of Construction of Additional Flyover at Basaveshwaranagara Junction Balance Works and Integrated with 72nd Cross Flyover along West of Chord Road, Bengaluru.	174 Letter 9 Note Sheet	07.02.2022		A		Under process
7	EE/PC-2/PR/81/2022-23	Providing White Topping to 5th Block, 1st Stage, 8th Main Road from Govt. Multispecialty Hospital to 1st Cross upto Karnataka Bank and Nagavara Main Road Gas Bunk, 5th Cross Road from ORR to BWSSB GLSR upto 1st Main Road in Sarvagnanagara Assembly Constituency.	766 Letter 11 Note Sheet	14.07.2022		A		Under process
8	EE/PC-2/PR/176/2022-23	Consultancy Services including Proof Checking for Construction Supervision, Project Management and Quality Control for the work of Providing White Topping to 5th Block, 1st Stage, 8th Main Road from Govt. Multispecialty Hospital to 1st Cross upto Karnataka Bank and Nagavara Main Road Gas Bunk, 5th Cross Road from ORR to BWSSB GLSR upto 1st Main Road in Sarvagnanagara Assembly Constituency.	704 Letter 5 Note Sheet	21.11.2022		A		Under process
9	EE/PC-2/PR/100/2022-23	Balance works of White Topping Roads Taken up Under Phase-2, Package-3	533 Letter 11 Note Sheet	26.07.2022		A		Under process
10	EE/PC-2/PR/177/2022-23	Consultancy Services including Proof Checking for Construction Supervision, Project Management and Quality Control for the work of Balance work of White Topping Roads Taken up Under Phase-2 Package-3	790 Letter 6 Note Sheet	21.11.2022		A		Under process
11	EE/PC-2/TEND/03/2022-23	Construction of New and Additional Floor to BBMP Schools and PU College Building at Bannappa Park, Mothinagar Chamarajapete, Kasturibanagar and Vijayanagar, Bengaluru.	1103 Letter 16 Note Sheet	16.09.2022		A		Closed
12	EE/PC-2/TEND/19/2022-23	Providing Project Management Consultancy Services Including Proof Checking, Construction Supervision and Quality control for the Work of "Construction of New and Additional Floor to BBMP Schools and PU College Building at Bannappa Park, Mothinagar Chamarajapete, Kasturibanagar and Vijayanagar, Bengaluru"	626 Letter 9 Note Sheet	16.02.2023		A		Under process

**Bruhat Bangalore Mahanagara Palike**

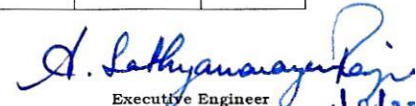
Office of the Executive Engineer

Projects Central-2 Division, Ground Floor, Annexe Building-2, N.R.Square, Bangalore-560 002

Template for Section 4 (1) (a)- Cataloging and indexing of files

Sl. No.	File no.	Particulars of file / Subject	No of pages	File Start Date	File Closer / Disposed Date	Category of File	Date of Destruction of file	Remarks
13	EE/PC-2/PR/77/2022-23	Providing Way Finding and Information Sainages to important junctions Landmarks Bengaluru City	390 Letter 13 Note Sheet	19.09.2022				Under process
14	EE/PC-2/TEND/02/2022-23	Construction of New Urban Primary Health Centres (New Hospitals) Buildings at Bommanahlli Zone and South Zone in BBMP Limits.	537 Letter 9 Note Sheet	30.09.2022		A		Under process
15	EE/PC-2/PR/332/2022-23	Consultancy Services including Proof Checking for Construction Supervision, Project Management and Quality Control for the work of Construction of New Urban Primary Health Centres (New Hospitals) Buildings at Bommanahlli Zone and South Zone in BBMP Limits.	724 Letter 4 Note Sheet	13.02.2023		A		Under process
16	EE/PC-2/TEND/04/2022-23	Construction of New and Additional Floors to BBMP Scholl and College Buildings at Lakkasandra, Arehalli, Garavebhavipalya (Mangammanapalya) and Uttarahalli, Bengaluru.	420 Letter 16 Note Sheet	10.10.2022		A		Under process
17	EE/PC-2/PR/331/2022-23	Providing Project Management Consultancy Services including Proof Checking for Construction Supervision and Quality Control for the work of Construction of New and Additional Floors to BBMP Scholl and College Buildings at Lakkasandra, Arehalli, Garavebhavipalya (Mangammanapalya) and Uttarahalli, Bengaluru.	577 Letter 4 Note Sheet	28.03.2023		A		Under process
18	EE/PC-2/PR/332/2022-23	Repairs and Upgradation works of Existing Urban Primary Health Centres (UPHC's) and Maternity / Referral Hospital Buildings in BBMP South Zone Limits.	592 Letter 11 Note Sheet	20.12.2022		A		Under process
19	EE/PC-2/TEND/20/2022-23	Providing Project Management Consultancy Services including Proof Checking for Construction Supervision and Quality Control for the work of "Repairs and Upgradation works of Existing Urban Primary Health Centres (UPHC's) and Maternity / Referral Hospital Buildings in BBMP South Zone Limits"	283 Letter 3 Note Sheet	16.02.2023		A		Under process

Details provided is as on 31.03.2023.

  
 Executive Engineer  
 Project Central - 2, BBMP  
 11/8/23